



NorCal Continuum of Care™

**General Membership Meeting
December 11, 2018
3 pm-5 pm
City Hall/Caldwell Room**

Those who can't attend in person may call in (please advise if you will be calling in):

Dial-in Number: 1-605-472-5660 Access Code: 821529

1. Call to Order/Quorum Established/Introductions

The General Membership Meeting convened at 3:00 p.m. on December 11, 2018 in the Caldwell Room of the City Hall building.

Quorum was established.

2. Roll Call

The following members were present: Robin Bostain, Allyson Harris, Melissa Janulewicz, Alyson Kohl, Missy McArthur, Charlie Menoher, Patrick Moriarty, Carol Roberts, Leesha Shaefer, Allison Scroggins, Art Sevilla, Nicole Smith, Melissa Taiji, Dawn Pittore, Laura Burch, Katie Sears, Amber Middleton, Julie Gatti, Dan Murphy, Elijah Martinez, Aline Williams,

Guests: Dale Marlar

Phone attendance: Bobbi Sawtelle

3. Approval of Agenda

- Allison approved the agenda and Charlie seconded.

4. Public Comments (limited to 3 mins. per comment)

- Holiday Party at Rescue Mission is scheduled for 12/21, food is available at 11:00 am, 12:00 pm, 1:00, 5:00 and 6:00
 - i. Children's party is from 3:30 to 4:30, children can get "present bucks" which allows them to get a present
 - ii. "Turkey bucks" is also available for pick up. Its turkey with all the fixings. Pick up is 12/21, need ID and proof of address.
 - iii. Coat giveaway at 10:30 am
- Nicole from City of Redding has survey on housing needs to be used for their strategic plan. They will be collecting data for the next six months (but may be longer). Survey was distributed to participants.

5. Approve November Minutes

A. Several changes were requested:

- i. Item #4: Homeless memorial is on 12/19 from 11-12
- ii. Charlie was present but name is not on Roll Call
- iii. Item #7: MJ volunteered to invite a member of the jail to the next meeting, not recruit to the CoC



- iv. PIT info should be press release not public release
- B. Approve minutes with above noted changes motioned by Leesha and seconded by Art.

6. New Business

- A. Presentation / Discussion: Discharge plans for County Jail of homeless and elderly individuals

Process of Jail release: Note that many people say there are homeless but in fact are not. They do not want to provide the arresting officer or jail with their address. If they report they are homeless, there's no assessment that's completed. Any data on homeless arrest would be wildly skewed. The jail has no control of where people go after they are released.

They make all efforts possible to release people during the day so that they can access services such as the bus once released. If they have a ride then they can be released at any time. Upon release, if reported as being homeless, they verbally refer them to the mission.

Release dates are not predictable. It depends on inmate behavior, capacity, etc.

Q: What percentage are connected with probation? A: nearly all are.

Q: Does probation officer meet with inmate prior to release? A: generally no

Q: Where are belongings stored? A: If it's large and bulky it's taken by the arresting agency. If it's small like a purse, the jail stores it. Large items are the responsibility of the inmate to pick up wherever the arresting agency stores it.

Q: How are hygiene issues handled at the jail? A: we encourage everyone to shower but it's their choice. The majority welcome the opportunity to have a hot shower. We also have some clothing so if the person has tattered clothing, we can offer them newer clothes. They can elect to keep their clothing. The jail will also launder their clothing for them.

Q: How does the jail handle bed bugs? A: They have protocols in place to handle lice, scabies and bed bugs. They have not have bed bug issues. They have a nurse on staff.

Q: How is mental health handled at the jail? A: There is staff to assist when needed. Additionally, upon release, they are given 3-5 days of medication, everyone can make a phone call for a ride.

Q: Is there a social worker that inmates can work with as they reach their release date? A: No however if they know the inmate is working with a community partner, the community partner can meet the inmate at the jail. There's also a probation



meeting (orientation) the client has to attend and community agencies such as child support services, MH clinician, and community health advocates attend.

B. CoC Lead Agency discussion and recommendation

Executive Board needs to choose between getting a consultant to head the CoC or continue to have the Community Action Agency lead the CoC

We reviewed the roles of the CoC handout, the financial breakdown handout and the pros/cons list

Financial Breakdown – Revenue is from planning grants funds, McConnell foundation (has donated for the last two years) and the Rancheria (donated for the first time this year). There's no funding commitments for 2019. Any surplus funds would roll over to the following year.

Note that "Glenn, Colusa and Trinity Counties CoC are not interested in joining our CoC if the consultant option is selected." Is not correct. There needs to be further discussion on this topic.

City has been the lead before but does not want to do it again.

Are there any options we have not considered? CAA is neutral on this topic. They will continue to do it however it has been a lot of work.

Note that a consultant will need to part of another organization (contracted through)

Q: What does the executive board want to do? A: They want the opinion of the Advisory Board. We've had a negative experience with consultants and CAA volunteered because no one else did.

With an entity like the CAA, people can come and go but the entity will always be there. Consultants can leave or contracts cannot be renewed, nonprofits or for profits often have their organization in mind when overseeing the CoC.

Contract with consultant would be for 2080 hours and CAA would be 4850 hours. CAA includes new staff dedicated to CoC.

Consultant cannot dictate the numbers of hours they work each week

Q: Will there be any changes to the current structure? A: yes, the CAA will go to the Executive Board to address issues such as the governance charter

Current structure is not as effective as it can be. Executive Board has been Shasta centric, the goal is to have all counties represented.



Q: Is Shasta County subsidizing other counties? A: No, there are five funding sources that are continuum wide. CoC funding is not Shasta County funds. HMIS funds comes from a collaborative application.

More hours (with CAA vs consultant) equals more work done, we need strong leadership to attack the homeless issues, and we need more doers.

Concern/Comment: We have no accountability, don't have information on when executive board meets, it feels like those are secret meetings. Our previous consultant did not take suggestions, was discouraging, nothing is written down, we cannot access anything tangible such as funding. We need more information and maybe we'll have better participation. We need a workgroup to address the issues. We have financial resources and expertise. The website needs to be updated. A: The Exec Board meeting date and time is at the bottom of the agenda. We will continue to place that information on the agenda. This is new starting this month. The website has been inaccessible until very recently (July). We have been able to update contact information. Funding information has been emailed to the group. We can include that information on the CoC website and include meetings dates/times, agenda and minutes, funding info, etc. In the past, CAA has been emailing and bringing hard copies of information to the meetings.

We need a workgroup to address the website needs.

Need list of funding sources and need clarity on who's eligible and what funds can be used for

Q: Where is the list of people we need to recruit? A: Torri will email the list out again.

Request: Have membership be part of the agenda on an ongoing basis

Q: We need leadership, everyone needs to be on the same page, and everyone is interested in funding, what are the gaps in the continuum? How do we address gaps?

Q: What happens if we go for a consultant and can't find one? A: The CAA will continue to be the lead of the CoC until we find one or until we set a time period to find a consultant. Once the time has lapsed, the CoC defaults to the CAA>

There's also the possibility that we can hire a consultant in the future.

Concern: Alienating people who think Shasta County does everything. The CoC consist of seven counties, and Shasta County is not the lead county

Q: Who runs CoC throughout the state? A: Carol Roberts some consultants, some nonprofit, some the county does. County is preferable due to consistency and continuity. (Torri) HUD prefers county or state run rather than consultants



Alyson Kohl motions that we vote to have the Shasta County Community Action Agency act as lead agency of the NorCal CoC. Allyson Harris seconds the motion. Voting members: Elect to support option 2 – Lasha, Patrick, Elijah, Art, Alyson, Allyson,

None oppose. Motion passes to recommend option 2.

7. Committee/Task Area Reports

- A. HMIS/Coordinated Entry Process/System Users/Outreach
CEP - Need to address MOU for MDT, meeting begging of next year
HMIS- contract to BOS 1/8/19
- B. Reports from County/City Staff
City waiting list is open – K2 project downtown (Heritage Plaza) purchased and will be upgraded
Q: Number of affordable units? A: 82 for the 1st project and ~ 50 for the 2nd project
- C. Reports from the Executive Board
- D. Announcement/Agency Update
Allyson Harris is leaving (she has her credentials to teach!)
Need workgroup around SCOE
Shasta County Housing Authority updating admin plan to include manufactured homes, mainstream vouchers and home ownership

8. Discussion for Next Meeting

9. Adjournment

The General Membership Meeting adjourned at 4:50 pm.

Next Meeting

January 8, 2019
3 pm – 5 pm

Next Executive Board Meeting

December 20, 2018
1:30 pm – 3 pm
1450 Court Street, 1st floor
CAA conference Room